



UNCF Community Service Verification Form 2021 Jack and Jill of America Foundation Scholarship

Applicants for the 2021 Jack and Jill of America Foundation Scholarship Program must have completed 60 hours of community service activities from **June 2020** to **June 2021** to meet eligibility requirements for this award. **Applicants who fail to use this form for their application will not be considered for this award.** Use one form for each service project.

Applicant Name: _____

Service Project Name: _____

Service Project Organization: _____

Service Project Address: _____

Service Project Supervisor: _____

Dates of Applicant Service: _____

Total Hours of Applicant Service: _____

Service Project Description: _____

Supervisor Signature & Date: _____

Applicant Signature & Date: _____

THIS IS A FILLABLE PDF DOCUMENT.

Directions for completing a fillable PDF:

1. Before completing the form, save the document to a location on your computer (ex. Desktop or Downloads).
Do not complete the form in your web browser -- your data will not save.
2. Open the PDF document in Acrobat or Reader (PC) or Preview (Mac).
3. Click on an answer-field to begin typing your response.
4. **To sign the document electronically:** Follow the instructions from the Fill & Sign toolbar (Acrobat or Reader) or Markup Toolbar (Preview) to create a signature and attach it to the signature line.
5. Save the filled-in document to a location on your computer (ex. Desktop or Downloads).

Notes:

- If the applicant is unable to collect an in-person signature from their service project supervisor, the applicant should email the filled-in document to the supervisor for their signature. The supervisor should electronically sign the document, or print, sign, and scan the document, and email it back to the applicant. **Typed names on the signature line from the applicant or supervisor are invalid and will not be considered.**
- If the above directions for filling in or electronically signing this document do not work for the applicant or the supervisor, we recommend that you **search online** for "How to complete a fillable PDF". Please do not contact UNCF to request instructions that can be quickly searched and accessed online.