

Communications Intern – Haworth, NJ

Projects & Responsibilities

- Responsible for updating and editing customer communication items (Editing)
- Review and identify items for website updates
- Improve and work on Social Media Communications
 - Provide content and items for following programs:
 - Watershed Recreation
 - School Outreach
 - Community Outreach
 - Conservation
 - Water related tips and information
- Review and update Town/Official Database
- Review and update school outreach database
- Work on visuals for NJ division: video and photography
- Support Communications Dept where necessary including attending community outreach and volunteer events
- Assist with administrative needs (filing, copying, labels, etc.)
- Assist with Half Marathon objectives and items
- Support and assist with other communication or community outreach items as necessary locally or corporate-wide

We are an Equal Opportunity/Affirmative Action Employer. All qualified applicants are encouraged to apply without regard to race, color, religion, gender, sexual orientation, gender identity, national origin, protected veteran status or status as an individual with a disability.